

STAFF REPORT

DATE: February 27, 2023
TO: Sacramento Regional Transit Board of Directors
FROM: Ronald Forest, VP Light Rail Operations
SUBJ: APPROVING THE CONTRACT FOR LIGHT RAIL ANNUAL TOOL CALIBRATION SERVICES WITH EAGLE CALIBRATION INC.

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approving this contract will allow SacRT to ensure that tools used to maintain the light rail vehicles and wayside equipment are appropriately calibrated.

FISCAL IMPACT

The proposed contract is budgeted at \$153,270 for a 5-year term, of which \$30,654 is budgeted per year for five years.

DISCUSSION

On February 1, 2023, SacRT issued a Request for Quote (RFQ) for Light Rail Annual Tool Calibration Services on PlanetBids for a contractor to provide on-site calibration for Light Rail tools annually. An informal Request for Quote was issued rather than a formal Invitation for Bid because the low bid for the prior solicitation (issued last August) was \$139,342. While SacRT was awaiting information from the lowest bidder to determine responsibility, the bid validity period for that bid lapsed, so a new solicitation was issued this year. Tool calibration is required per regulatory and SacRT standards. When the prior solicitation was issued last year, SacRT received two bids, one from Eagle Calibration Inc. for \$139,342 and one for almost twice that price from Trescal, Inc. for \$269,319. Of the 36 vendors notified of the current solicitation, SacRT received one bid from Eagle Calibration Inc. Eagle Calibration Inc. has previously performed these services for SacRT and was determined to be a responsive and responsible bidder.

Staff reached out through PlanetBids to prospective bidders that registered as planholders and chose not to bid for this contracting opportunity to determine why a bid was not submitted, but no responses were received. SacRT Staff individually reached out to Trescal, Inc., which indicated that it did not receive notice of the bid opportunity (probably because it was registered in a different vendor category). However, even if Trescal, Inc. had been notified, it likely would not have bid, since the prior solicitation

revealed a substantial differential between its prior bid and the bid of Eagle Calibration Inc. Staff does not believe the specifications are overly restrictive.

In accordance with the FTA requirements, a price analysis was conducted by Staff. Based on the bid received and comparison to previous purchases, Staff determined the bid price of \$153,270 from Eagle Calibration Inc., is fair and reasonable under the current market conditions. Under the prior contract, from 2017-2022, Eagle Calibration Inc. held its prices steady for the 5-year term. The prices bid for FY 2023 for the new contract are generally consistent, after adjusting for inflation, with the prices offered in 2017. Eagle Calibration Inc.'s bid for the current contract would hold the prices steady again for a 5-year period.

RESOLUTION NO. 2023-02-020

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

February 27, 2023

APPROVING THE CONTRACT FOR LIGHT RAIL ANNUAL TOOL CALIBRATION SERVICES WITH EAGLE CALIBRATION INC.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Contract for Light Rail Annual Tool Calibration Services between Sacramento Regional Transit District, therein referred to as "SacRT," and Eagle Calibration Inc., therein referred to as "Contractor," whereby Contractor agrees to provide Light Rail Annual Tool Calibration Services, as further specified, for an amount not to exceed \$153,270.00, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute the Contract.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary